

SBVC Preview Curriculum Committee

01-27-03
2:30 p.m. – 4:00 p.m.
Valley Room

MINUTES

Members: Corrina Aleman ✓
Susan Bangasser ✓
Margaret Dodds-Schumacher
(*absent*)
George Fleming (*absent*)
Darlene Gamboa (*absent*)
Sherrie Guerrero ✓
Queen Hamilton ✓
Guy Hinrichs (*absent*)
Diane Hunter ✓
Richard Jaramillo ✓
Marie Mestas (*absent*)
Reginald Metu ✓

Allen Moore ✓
Brian Mullgrav ✓
Cindy Parish ✓
Frank Peterson ✓
Diane Pfahler ✓
Dave Rubio (*absent*)
Don Schall ✓
Bob Stafford ✓
Priscilla Taylor ✓
Mary Lou Vasquez ✓
Dyann Walter (*absent*)
Patti Wall ✓
Rebecca Whitfield ✓

Guests: Juliann Martin ✓
Marilyn Johnson ✓
Bill Clarke ✓
Don Wilson ✓
Bill Kastner ✓

Notes: Nicole Williams

NEW COURSE

COURSE ID	PRE REQ	REQUEST	RESULT	VOTE	FURTHER ACTION NEEDED
AUTO 056		NEW COURSE • AUTOMOTIVE HEATING AND AIR CONDITIONING	APPROVED	FIRST: GUERRERO SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
AUTO 077		NEW COURSE • MANUAL TRANSMISSIONS AND TRANSAXLES	APPROVED	FIRST: GUERRERO SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
MACH 091A		NEW COURSE • RIGGING SYSTEMS AND TECHNIQUES	APPROVED	FIRST: MOORE SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
MACH 092A		NEW COURSE • FLUID POWER SYSTEMS I	APPROVED	FIRST: MOORE SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
MACH 093A	MACH 092A	NEW COURSE • FLUID POWER SYSTEMS II	APPROVED	FIRST: MOORE SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
MACH 094A		NEW COURSE • FLUID PUMP SYSTEMS	APPROVED	FIRST: MOORE SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
MACH 095A		NEW COURSE • PIPING SYSTEMS	APPROVED	FIRST: MOORE SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
MACH 096A		NEW COURSE • CENTRAL LUBRICATION	APPROVED	FIRST: MOORE SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
MACH 097A		NEW COURSE • MECHANICAL SYSTEMS	APPROVED	FIRST: MOORE SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
NURS 109	BIOL 250 BIOL 251 (or BIOL 260 and BIOL 261), BIOL 270 PSYCH 100	NEW COURSE • VOCATIONAL TO PROF NURSE TRANSITION	APPROVED	FIRST: PARISH SECOND: BANGASSER UNANIMOUS	FORWARD TO BOARD

MODIFY COURSE

COURSE ID	PRE REQ	REQUEST	RESULT	VOTE	FURTHER ACTION NEEDED
AUTO 064		MODIFY COURSE <ul style="list-style-type: none"> DESCRIPTION CONTENT TITLE TYPICAL TEXT(S) 	APPROVED	FIRST: GUERRERO SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
AUTO 065		MODIFY COURSE <ul style="list-style-type: none"> DESCRIPTION CONTENT TITLE PREREQUISITE TYPICAL TEXT(S) 	APPROVED	FIRST: GUERRERO SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
AUTO 067X3		MODIFY COURSE <ul style="list-style-type: none"> DESCRIPTION NUMBER (AUTO 67) CONTENT TITLE TYPICAL TEXT(S) 	APPROVED	FIRST: GUERRERO SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
AUTO 068X3		MODIFY COURSE <ul style="list-style-type: none"> DESCRIPTION NUMBER (AUTO 68) CONTENT TITLE TYPICAL TEXT(S) 	APPROVED	FIRST: GUERRERO SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
AUTO 069X3		MODIFY COURSE <ul style="list-style-type: none"> DESCRIPTION NUMBER (AUTO 69) CONTENT TITLE TYPICAL TEXT(S) 	APPROVED	FIRST: GUERRERO SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
AUTO 075X4		MODIFY COURSE <ul style="list-style-type: none"> DESCRIPTION NUMBER (AUTO 75) CONTENT TITLE TYPICAL TEXT(S) 	APPROVED	FIRST: GUERRERO SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
AUTO 076X4		MODIFY COURSE <ul style="list-style-type: none"> DESCRIPTION NUMBER (AUTO 76) CONTENT TITLE TYPICAL TEXT(S) 	APPROVED	FIRST: GUERRERO SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
AUTO 084X4		MODIFY COURSE <ul style="list-style-type: none"> NUMBER (AUTO 84) CONTENT TYPICAL TEXT(S) 	APPROVED	FIRST: GUERRERO SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
ENVT 109		MODIFY COURSE <ul style="list-style-type: none"> PREREQUISITE 	APPROVED	FIRST: MOORE SECOND: JARAMILLO UNANIMOUS	FORWARD TO BOARD
WELD 145X4		MODIFY COURSE <ul style="list-style-type: none"> COURSE NUMBER (WELD 145) 	APPROVED	FIRST: PARISH SECOND: JARAMILLO UNANIMOUS	FORWARD TO BOARD

DELETE COURSES

COURSE ID	PRE REQ	REQUEST	RESULT	VOTE	FURTHER ACTION NEEDED
AUTO 056X3			APPROVED	FIRST: GUERRERO SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
AUTO 058X3			APPROVED	FIRST: GUERRERO SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD

DELETE COURSES

COURSE ID	PRE REQ	REQUEST	RESULT	VOTE	FURTHER ACTION NEEDED
AUTO 059X3			APPROVED	FIRST: GUERRERO SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
AUTO 060X3			APPROVED	FIRST: GUERRERO SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
AUTO 061X3			APPROVED	FIRST: GUERRERO SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
AUTO 070X3			APPROVED	FIRST: GUERRERO SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
AUTO 071X3			APPROVED	FIRST: GUERRERO SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
AUTO 072X3			APPROVED	FIRST: GUERRERO SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
AUTO 073X3			APPROVED	FIRST: GUERRERO SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
AUTO 079X3			APPROVED	FIRST: GUERRERO SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
AUTO 080X4			APPROVED	FIRST: GUERRERO SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
HEALTH 102			APPROVED	FIRST: GUERRERO SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
NURS 116			APPROVED	FIRST: GUERRERO SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD

MODIFY DEGREE

COURSE ID	PRE REQ	REQUEST	RESULT	VOTE	FURTHER ACTION NEEDED
AA – CHILD DEV			APPROVED	FIRST: SHALL SECOND: PETERSON UNANIMOUS	FORWARD TO BOARD
FCS AS DEGREE			APPROVED	FIRST: SHALL SECOND: PETERSON UNANIMOUS	FORWARD TO BOARD

NEW CERTIFICATE

COURSE ID	PRE REQ	REQUEST	RESULT	VOTE	FURTHER ACTION NEEDED
ENGINE PERFORMANCE CERTIFICATE			APPROVED	FIRST: PARISH SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
MECHANICAL HYDRAULICS / PNEUMATICS			APPROVED	FIRST: PARISH SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD

MODIFY CERTIFICATE

COURSE ID	PRE REQ	REQUEST	RESULT	VOTE	FURTHER ACTION NEEDED
AUTOMOTIVE TECHNICIAN CERTIFICATE			APPROVED	FIRST: PARISH SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
AUTOMOTIVE TRANSMISSION CERTIFICATE			APPROVED	FIRST: PARISH SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD
WHEEL ALIGNMENT AND BRAKES CERTIFICATE			APPROVED	FIRST: PARISH SECOND: STAFFORD UNANIMOUS	FORWARD TO BOARD

MODIFY CERTIFICATE

COURSE ID	PRE REQ	REQUEST	RESULT	VOTE	FURTHER ACTION NEEDED
ASSOCIATE TEACHER CERTIFICATE			APPROVED	FIRST: SCHALL SECOND: PETERSON UNANIMOUS	FORWARD TO BOARD
TEACHER CERTIFICATE			APPROVED	FIRST: SCHALL SECOND: PETERSON UNANIMOUS	FORWARD TO BOARD
MASTER TEACHER CERTIFICATE			APPROVED	FIRST: SCHALL SECOND: PETERSON UNANIMOUS	FORWARD TO BOARD
SITE SUPERVISOR CERTIFICATE			APPROVED	FIRST: SCHALL SECOND: PETERSON UNANIMOUS	FORWARD TO BOARD
PRESCHOOL CERTIFICATE			APPROVED	FIRST: SCHALL SECOND: PETERSON UNANIMOUS	FORWARD TO BOARD
SCHOOL AGE CERTIFICATE			APPROVED	FIRST: SCHALL SECOND: PETERSON UNANIMOUS	FORWARD TO BOARD
INFANT DEVELOPMENT CERTIFICATE			APPROVED	FIRST: SCHALL SECOND: PETERSON UNANIMOUS	FORWARD TO BOARD
FAMILY CHILD CARE PROVIDER CERTIFICATE			APPROVED	FIRST: SCHALL SECOND: PETERSON UNANIMOUS	FORWARD TO BOARD

NOTES

Queen Hamilton presented the D-R-A-F-T II SBVC Articulation of Vocational High School Courses. Queen has requested that ideas/comments be forwarded to her so the document can be modified if/as needed. The Curriculum Committee will then VOTE on the FINAL document at the February 10 meeting.

Allen Moore expressed concerns with the format of outlines. Cindy Parish advised that the course outlines of record for all courses offered by an institution need to share a common format and style of data presentation, and all course outlines forwarded to the BOARD OF TRUSTEES must meet the requirements set forth. If an outline is formatted incorrectly and if additional modifications to the outline must be made, the PREVIEW Committee will return the document to the originator of the request to make the various changes. If there are only minor re-formatting changes, the Curriculum Secretary, in order to expedite the process, has agreed to make those format changes rather than have the request returned to the originator (the process of assisting in the re-formatting of outlines has been in place since January 2002.)

In order to find a solution to formatting concerns, Mary Lou Vasquez has offered to have a template made by one of her "advanced" students. With the creation of the template, it is the hope of all that the ongoing formatting issues will be resolved. *A friendly reminder that the Curriculum Secretary, Nicole, would be happy to meet with members of the faculty/staff to assist in the Curriculum process, including the instruction/assistance of formatting course outlines. Please do not hesitate to call ext 8239.*

Frank Peterson expressed concern regarding the most recent return of the ADJUS outlines submitted. Sherrie reminded Frank that the reasons for the return were not due to formatting (see excerpt from 1-14-03 PREVIEW MINUTES below.)

RESULT	CHANGES MADE	FURTHER ACTION NEEDED
RETURNED	Frank Peterson did not proofread the outlines, resulting in various typos. Diane/Cindy provided outline mark-ups.	Correct various typos. Add critical thinking assignments to Typical Assignments. Submit DELETE for ADJUS 130 Submit NEW COURSE "Report Writing" Update CERTIFICATE Re-Submit to PREVIEW